

**2009 – 2010**

***NA'ALEHU ELEMENTARY  
SCHOOL***

**STUDENT HANDBOOK**

### **Our Vision:**

The vision of Na'alehu Elementary & Intermediate School is to encourage every child to achieve the academic, technological, social, physical, and emotional skills necessary to reach his or her greatest potential.

### **ETONAK EO AN NA'ALEHU JIKUUL**

Etonak eo an Naalehu Jikuul ej nan Rojan Ri-Jikuul otemjej bwe ren maron tobrak ilo kottobar ko aer. Ren maron tobrak ilo katak ko aer. Kemin Katak in er kilen mour im makitkit bwe ren maron wor aer Kojatdrikdrik ke enaj tobrak kottobar ko aer.

### **Mission:**

The mission of Na'alehu Elementary & Intermediate School is to help students acquire the knowledge, skills, and attitudes necessary to become happy, healthy, well adjusted, productive adults and responsible citizens; to help students become enthusiastic, lifelong learners who are able to manage change; and to help students have a positive impact on their families, their communities, their country, and their world.

### **KOTTOBAR EO AN NA'ALEHU JIKUUL**

Kottobar eo an Na'alehu Jikuul ej nan lelok Jelalalokjen im Mwil ko remon nan ri-jikuul ro otemjej bwe ren maron monono im ejmour im emon mwilier bwe ren maron wor aer jela kin eddo ko aer make. Jiban Ri-jikuul

eo kilen katak katak ko aer. Jiban Ri-jikuul eo jela kautej baamle ko aer im bareinwot jukjuk im bed ko aer elaptata lal eo aer.

## **STUDENT REGISTRATION POLICIES**

### **STUDENT ENROLLMENT**

New students must come to the school office to enroll. Kindergarten registration takes place in the spring. Be sure to bring the following information with you when you enroll your child:

1. A copy of the child's birth certificate (state or foreign), hospital or baptismal record
2. Your child's immunization record
3. A daytime emergency telephone number
4. Proof of a recent TB test done in Hawaii
5. Former school address and a recent report card

### **HEALTH REQUIREMENTS**

Prior to admission, students entering school in Hawaii for the first time must complete the following health requirements, set by the Department of Health:

- Tuberculin Test – recently administered in Hawaii
- Health & Immunization\* record
- Physical examination

\*subject to change by the Dept. of Health, contact the school health nurse for questions

### **TRANSFER STUDENTS**

Students transferring from another school must present a certificate of release, health & immunization record, current report card and any other school records.

### **CHANGE OF ADDRESS AND TRANSFERS**

If a student anticipates a transfer or a change in address, he/she must notify the office as soon as possible. In the event of a transfer, the office will issue a student certificate of release form and a copy of the child's Form 14 (student health record), which the student is to take to the transfer school. All school obligations must be met (such as returning library books, class texts, paying lunch money owed, bus debts, etc.).

### **SCHOOL HOURS**

The normal school hours for students are from **7:55am to 2:00pm** on all days except Wednesday when school ends at **12:30pm**. Adult supervision is **NOT** available until 7:15 a.m. or after 2:15 p.m.

# **ATTENDANCE POLICIES**

## **ATTENDANCE PROCEDURES**

Attendance is taken daily. It should be noted that the Family Court of Hawaii does NOT differentiate between “excused” and “unexcused” absences. The court recognizes the importance of regular student attendance and sees “an absence as an absence – excused or not”. If your child is absent from school, please send in a note from you or the doctor stating why your child missed school. It is the responsibility of the parent/guardian to monitor that the student comes to school regularly. To meet the school goal, your child should not miss more than 9 days in an academic year.

- A student is in attendance if he/she is physically in school or participating in a school activity for at least half the school day (up to 11:00am).
- Documented serious illness will be handled on a case by case basis.
- Students will be marked absent if not in attendance for at least half of the school day, leaving before 11:00am.
- It is the student’s responsibility to request and complete work missed during any absence. When students are absent for several days due to illness or a family emergency, parents may call the office to request homework.

After 5 absences a student will be sent Attendance Form Letter A, indicating that the student has been absent from school for 5 school days. Form Letter B will be sent at 10 absences.

After 15 absences Attendance Form Letter C will be sent home and the parent

will be asked to meet with Naalehu School administration to discuss ways to improve your child’s daily attendance

**AFTER FORM LETTER C IS SENT HOME, IF THERE IS NO IMPROVEMENT IN THE STUDENT’S ATTENDANCE AT SCHOOL, A FAMILY COURT PETITION WILL BE INITIATED BY THE SCHOOL AND THE STUDENT’S PARENTS WILL BE OBLIGATED TO ATTEND A COURT PROCEEDING TO EXPLAIN TO THE COURT WHY THE CHILD HAS MISSED SO MUCH SCHOOL.**

If a student has a serious, debilitating illness which requires continuous medical treatment, it is the responsibility of the parent/guardian to let the school know so that Home Hospital proceedings can be considered.

## **TARDY PROCEDURES**

The first bell rings at 7:55am and the tardy bell at 8:00am. The student must report to the office in order to obtain a tardy slip if they are not in class by 8:00am. A tardy slip is required for the student to enter any classroom after 8:00am. All tardies are recorded.

## **PERMISSION TO LEAVE SCHOOL**

For a student to leave campus during school hours, a student pass must be obtained in the main office by the parent, legal guardian, or authorized adult. The pass is taken to the student’s classroom teacher, the teacher signs the form, and then the student is released to the adult. The student pass must be carried while

the student is off campus to avoid accusations of truancy.

- If a student was expected to return, but unforeseen circumstances caused the student to remain away from school, please call the office to report the absence.

## DRESS CODE

The school administration requires all students to dress in appropriate clothing for our school environment.

The dress code prohibits the following:

- Revealing clothes (i.e. halter tops, see through clothing, clothing that reveals undergarments, cleavage or mid-sections)
- Midriff tops. Clothing must cover the stomach. No revealing low-cut tops. Straps should be at least one inch wide and cover all undergarments.
- Muscle shirts
- Slacks/shorts/skirts must cover all undergarments. Skirts and shorts should extend to the fingertips when the child is standing straight up and has her arms extended down her sides.
- Revealing low-cut tops
- Gang related attire and accessories including, but not limited to, bandanas, sweatbands, chains over 1/8" wide (necklaces, belts, pocket chains), or pendants larger than one inch in diameter. Administration will use their discretion to determine if clothing is gang/drug/alcohol related.
- Clothing with designs or language related to drugs/alcohol/sex.
- Shoes/footwear with heels more than two inches – **NO HEELIES – (shoes with wheels).**

- Closed toed sneakers need to be worn for PE class.

## PROHIBITED ITEMS

Contraband includes possession of:

- Knives, guns and any toys or replicas
- Perfume, nail polish, hairspray
- **No snacks or beverages are to be brought to school** (unless for medical reasons which must be cleared by our school nurse).
- No electronic games, toys, or sports equipment is to be brought to school.
- CD player, IPODS, stereos, and radios
- Cell phones may not be used during school hours. The first time student will be warned. A second violation will result in confiscation of the phone by the teacher until the end of the day. A third violation will result in the phone given to administration and kept until claimed by the parent.

Bringing any of the above contraband items constitutes a violation of Chapter 19 and school rules.

## MONEY

Students should never have a large amount of money at school. They should only have enough money to cover the cost of breakfast and lunch. Exceptions include special events or activities when the student will bring a written notification explaining the event/activity.

## SCHOOL DISCIPLINE POLICY

Naalehu School uses the following disciplinary actions in order to maintain a healthy and safe learning environment. These disciplinary

actions are listed from minimal to serious classroom offenses.

- **PROHIBITED STUDENT CONDUCT – CLASS A AND B OFFENSES**

**Unlawful Conduct** includes: Assault, burglary, dangerous weapons or instruments, possession or use of illicit substances, murder, property damage, robbery, sexual offenses, terroristic threatening, and extortion.

**CLASS A & B OFFENSES –**

- All Class A & B offenses are not only prohibited by the Dept. of Education but they are considered “unlawful conduct under the Hawaii Penal Code, HRS.” Police will be notified for all infractions and additional consequences may take place, such as: police report, police arrest and referral to juvenile court for serious offenses that are illegal.
- Any student suspended or crisis suspended under Ch.19 and school rules who returns to the school campus during his/her suspension time may be arrested.
- The principal reserves the right to employ any Ch.19 consequences for flagrant violations such as in the case of very serious offenses that have serious impact on the school community.
- Other agencies will be called in to assist as needed for Class A&B offenses (e.g. BISAC for alcohol and drug related offenses).
- School counseling and parent conferences are mandatory for Class A&B offenses.

**ACT 90 LEGISLATIVE MANDATES, 1996**

**Firearm:** Any student found to be in possession of a firearm shall be dismissed from school for not less than one year.

**Dangerous weapons, switchblade knife, intoxicating liquor or illicit drugs:** Any student found to be in possession of the above named contraband may be excluded from attending school for up to ninety-two days.

**PROHIBITED STUDENT CONDUCT – CLASS C OFFENSE:**

**Department prohibited** conduct includes: class cutting, major insubordination, leaving campus without consent, and smoking – use of tobacco substances, truancy, and forgery.

**PROHIBITED STUDENT CONDUCT – CLASS D OFFENSE:**

**School prohibited** conduct includes: any activity or item (contraband) that is dangerous or disruptive such as:

- Abusive language and gestures
- Loud and excessive noise in classrooms and hallways
- Loitering in off-limit areas or in the bathrooms
- Any physical or verbal behaviors that can cause disruption to the school climate or injury to self or others

Consequences for Chapter 19 offenses may include:

- School counseling
- Detention
- In-School Suspension
- Out of School Suspension
- Time away from school activities
- Restitution for damages or property loss

**Students at Naalehu Elementary & Intermediate School are to follow the 5 basic Honu Kid Rules.**

- 1) Listen and follow directions given by all school personnel
- 2) Be prepared for class every day with needed supplies and homework
- 3) Talking is limited to appropriate times decided by the teacher
- 4) Keep your hands, feet and objects to yourself at all times
- 5) Show proper respect to your teacher, yourself, and others at all times

## **ACADEMICS**

### **REPORT CARDS AND CONFERENCES**

Report cards are issued four times per year and normally are distributed within 10 days after every quarter. Parent conferences are held after the first quarter, usually in October.

### **Hawaii Content and Performance Standards III (HCPS III)**

The content Standards identify important ideas, concepts, issues, and skills to be learned. Performance Standards let us know if and how well the students have learned the content standards. The Performance standards challenge the learner to demonstrate, provide evidence of understanding, evaluate, use, or apply content knowledge

The HCPS III cover nine content areas: Language Arts, Mathematics, Science, Social Studies, Career and life skills, Fine arts, Health, Physical education, and World languages.

### **NAALEHU ELEMENTARY SCHOOL RETENTION PROCEDURES**

Occasionally it can benefit a struggling student to be retained in the same grade. Retention may be considered if the retention committee has gathered sufficient evidence to support retention and if a good plan is formed by the committee for the student's retention. Procedures to be followed:

1. By the end of the first quarter, the teacher should make contact with the parent regarding his/her concerns with the student.
2. At fall parent conferences, parents should be notified of the possibility of retention for the student if there is little or

- no progress made by the student.
3. By the end of the 2<sup>nd</sup> quarter, in January, a Light's Retention Scale should be utilized by the school to determine suitability for retention.
  4. By April, a final conference should be held with the retention committee (teacher, parent, counselor, and administrator). All documentation should be analyzed at this meeting so an informed decision by the committee can be made.

### Visitor Rules

All visitors must report to the office for a visitor's pass. Visitors to the classroom(s) must make arrangements with the classroom teacher and administration prior to the visit. Classroom visits should be limited to one hour per visit maximum. Visitors must sign in, indicate destination and sign out when leaving the campus. Minors or students from other schools are not allowed visitation rights on campus unless cleared with administration.

### Playground Rules

Each grade level is assigned a designated playground area and must stay within those boundaries. Acceptable playground equipment will be supplied by the classrooms. **Equipment should not be brought from home.** The play structure is available for grades PreK-2 during recess time only – it is not available before school starts. **Recess time may be taken away by a teacher or playground monitor for any type of misconduct.** Recess is a privilege for the students, not a right!

**Footwear must be worn at ALL times while at recess!**

## STUDENT MEALS

### CAFETERIA GUIDELINES

Breakfast is served from 7:15am – 7:45am.

Breakfast will not be served after 7:50am unless a bus is late. Money for meals will be collected in the morning in the cafeteria.

Students with food allergies must submit an updated doctor's certificate the first week of school to the office.

### Meal Prices

All students need to establish a lunch account to purchase lunches and breakfasts. For those students who pay full price, breakfast is .35 and lunch is \$1.25. Reduced price for breakfast and lunch is \$ .20 each. During special events, parents are welcome to have lunch with their children. Adult meal prices are \$4.00 (lunch) and \$1.50 (Breakfast). If students want a second lunch, they must pay the adult price of \$4.00 for that meal. **Students will be issued a lunch ticket, if they lose the ticket a \$3 fee will be imposed for replacement.**

Meal charges must be pre-paid.

Payments can be made by cash or check to the lunch clerk located in the cafeteria. **The cafeteria line is a CASHLESS line.** Students must maintain money in their account. Cash will not be accepted in the line, it should be paid in the morning. Current DOE policy allows students to charge up to 5 meals before lunch eating

privileges are suspended. Students will need to bring their own lunch until the account balance is paid.

### **Cafeteria Monitors**

Students in grades 4 through 6 will serve in the cafeteria as lunchroom monitors. These students will serve on a rotating schedule. Appropriate attire for cafeteria monitors include: Proper footwear and clothes that do not obstruct food serving procedures.

### **FEDERAL FREE OR REDUCED MEALS PROGRAM**

Applications for free and reduced meals will be distributed at the beginning of each school year. Qualification is determined by the monthly income of the household. Students who qualified the previous year continue to receive benefits for a short period of time the following school year. **Applications for free or reduced lunch must be completed EVERY school year for students wishing to participate in this program. Also, students who are currently paying and incur a lunch debt must pay the debt in full before the free or reduced status will begin.** Families may apply at any time for free or reduced lunch when there is a change in household income or the household size changes. Applications may be picked up in the school office.

Monthly menus will be posted on the school website:

<http://naalehuel.k12.hi.us>

## **STUDENT SERVICES**

### **HEALTH ROOM**

The school health aide is available daily from 8:00am to 2:30pm. Students acquiring daily medication must notify the

school nurse to arrange for storage and/or dispensing. Parents must bring the medication to the school health aide with a doctor's note. **It is critical that the nurse has a working phone number for parents/guardians to be reached in case of an emergency. Please make sure that the nurse and the office is updated with a current working phone number and accurate home address.**

### **UKUs**

Please monitor your children for head lice. Since it is very contagious, we are asking that if you see signs, or evidence of head lice infestation, that you treat your child and make sure that their head is lice free (including eggs) before returning them to school.

### **SCHOOL LIBRARY & BORROWING BOOKS**

The school library opens at 7:30am and closes at 2:30pm including morning and lunch recess. Students will be allowed to check out books on a limited basis. Every student is assigned a library number which serves as a library card. Please renew or return books on time. Students will be charged a replacement cost for lost/damaged books. All outstanding obligations will transfer with a student until cleared with a payment.

### **BUS TRANSPORTATION**

Bus transportation is available to all students who reside in Na'alehu School's geographic area and live one mile or more from school. The DOE requires all bus riders to fill out an application to ride the bus. It is a pre-paid system in which bus fare can be paid: monthly, quarterly, or annually. The rate is currently .35 per ride per day. Students must obtain and maintain a bus pass in order to ride the bus. Initially, riders will be given

“temporary” passes. Then, they will get their permanent pass. **Riders may not ride without presenting their bus pass. If a bus pass is lost, replacement fee for the pass is \$5.** Riders should not pay cash to the drivers. Students will not be issued passes until a completed application is received by the school office.

Applications can be obtained from the office at any time during normal school hours. Once the rider is on the bus, he/she is under the jurisdiction of the rules of the school.

- Switching buses in NOT permitted
- Parents/Guardians must make other transportation arrangements if a student needs to be elsewhere other than their regular bus stop.
- Students must bring a note to the school office if they are not riding the bus in the afternoon.
- **Rules for misconduct on the bus will be strictly enforced due to the potential dangerous situations which can occur when students are misbehaving on a moving school bus.**
- **1<sup>st</sup> infraction: warning, parent called**
- **2<sup>nd</sup> infraction: remove from bus for one week**
- **3<sup>rd</sup> infraction: remove from bus for one month**
- **4<sup>th</sup> infraction: loss of bus privilege**

Information on pick up and drop off points, routes, etc., can be obtained by calling East Hawaii Student Transportation Office at 974-6411.

## SCHOOL INSURANCE

All students are encouraged to get medical insurance. In the beginning of the school year, each student will receive an application form for insurance. For

any students lacking medical coverage, parents/guardians should fill out the form and mail it directly to the insurance company. The company will then notify the school of students who have been enrolled. It is important that students have insurance coverage to participate in school activities. **STUDENTS WHO DO NOT HAVE MEDICAL INSURANCE MAY NOT ATTEND FIELD TRIPS.**

## STUDENT PLANNERS

All students are provided with a free student planner intended for organizing homework assignments and school events. **It is crucial that parents check the planner regularly to make sure their child is current with their assignments.** There is a \$6 replacement fee for a lost or damaged planner.

## MONDAY MAIL

Every Monday, your child will bring home a large manila clasp envelope containing some of the work that they have done in school along with correspondence from the teacher and/or the school. Please sign that you have received it, review the contents (work samples) with your child along with any flyers from the school and the weekly bulletin, “The Honews”. Feel free to write comments on the envelope to have continuous communication with your child’s teacher.

## PARENT COMMUNITY SUPPORT SERVICES

## PARENT COMMUNITY NETWORK COORDINATOR

The Parent Community Network Coordinator (PCNC) – Facilitates and builds community involvement in the

school. This includes events such as Monthly Family Reading Nights, volunteers in our school, Naalehu's health fair, and other community based activities at school. For school volunteering services, newsletter information, and other questions, contact our PCNC at 939-2413 ex 231.

## **PTSO**

The PTSO (Parent /Teacher /Student /Ohana) is a group of parents/guardians who help to facilitate communication between the parents and school on school wide issues and concerns. Some previous PTSO efforts include fundraising for new playground equipment, providing student insurance to those without coverage and student activities. New PTSO members are welcome. For more information on the PTSO contact the school office.

## **SCHOOL COMMUNITY COUNCIL**

The school community council (SCC) is a forum for exchanging ideas and making recommendations to the administration regarding improving student achievement. SCC consists of representatives from these stakeholders: Principal, teachers, parents, students, community members, and non-certificated workers. The group gets input from all the factions to make informed decisions for the school. Meetings are held once a month, for meeting dates and times check the school website or call the office.

<http://naalehuel.k12.hi.us>

## **SCHOOL EMERGENCIES & CLOSINGS**

### **SCHOOL CLOSINGS**

School closings, due to inclement weather, will be announced on major radio stations, news programs, and school level Synrevoice Broadcast System For unscheduled closings, students will be released to those listed on the child's emergency card.

### **EMERGENCIES**

The school has several plans for emergency situations. Teachers and students will practice emergency drills for lockdown, fire, and earthquake. Our school is not located in the tsunami zone therefore practice for this kind of disaster is not necessary.

## GLOS OR GENERAL LEARNER OUTCOMES

There are six general learner outcomes for all students in the state of Hawaii:

1. **Self-directed Learner** – The ability to be responsible for one's own learning.
2. **Community Contributor** – The understanding that it is essential for human beings to work together.
3. **Complex Thinker** – The ability to demonstrate critical thinking and problem solving.
4. **Quality Producer** – The ability to recognize and produce quality performance and quality products.
5. **Effective Communicator** – The ability to communicate effectively.
6. **Effective & Ethical User of Technology** – The ability to use a variety of technologies effectively and ethically.

Your child's teacher might refer to these GLOs or you might hear your child mention them. They are areas that we emphasize our teachers to keep in mind when they are designing instruction for the students.

### Ewor 6 Jinoin Kottobar ko juon Ajiri emaron tobare ilo State eo an Hawaii in.

Jinoin am Make Eddo Kake Juon Jerbal:

- *Imaron Kommani katak ko ao Make*

Jiban jen Jukjuk im Bed Eo:

- *Imaron Loork karok Ko im Jerbal Ippen Ro jet.*

Lomnak Ko:

- *Imaon kolmenlokjen im kwalok elon kain lomnak ko rekaal.*

Jerbal ko Remon:

- *Imaron Lo Jerbal Emon, Imaron Komman Jerbal Emon.*

Ri-Lolorjake:

- *Imaron Konono, Ronjake im Riit.*

Kilen Kojerbal Kein Jerbal ko Ran Kein:

- *Imaron Katak ilo ao Kojerbal Computer Ko im Kojerbali ilo wawen ko Rejimwe.*

## NAALEHU SCHOOL CONTACT INFORMATION

**MAIN OFFICE: 939-2413**

**FAX: 939-2419**

**PRINCIPAL: Teddy Burgess - 939-2413 ex. 225**

**VICE-PRINCIPAL: Karen Pare - 939-2413 ex. 226**

**SCHOOL SERVICES COORDINATOR (SSC): Dierdre Paris ex. 263**

**CAFETERIA: 929-7352 ex. 282**

**HEALTH AIDE: Shaunda Davis-Fujikawa, 939-2413 ex. 227**

**PCNC: PARENT/COMMUNITY NETWORK COORDINATOR:  
939-2413 ex. 233**

**SCHOOL COUNSELOR: Cynthia Sampson, 939-2413 ex. 280**

### **ADMINISTRATIVE OFFICE:**

**Rowena Tabilin SASA ex. 223**

**Deborah Kohara REGISTRAR ex. 222**

**Emma Flores EA/CT ex. 221**

**Kelly Amaral ADMIN. ASST. ex. 264**

**SCHOOL WEBSITE: <http://naalehuel.k12.hi.us>**

## **KILEN REGISTER NAN RI-JIKUUL KAAL**

Ri-jikuul kaal otemjej remaron register ne rej kab itok nan bukon eo jikuul eo ej bed ie. Remaron register ilo obij eo an jikuul. Kindergarten class ko renaj register iolapen yio otemjej. Boktok men kein rej lajrak ijin ilo ien am register e ajiri eo nejjim:

1. Pepa in lotak eo an ak ne ejjab pepa in Baptaij eo an.
2. Yellow Card eo an
3. Number in Talpon eo am
4. TB Card eo jen hospital
5. Kar ripoot kaat eo jen jikuul eo an mokta

## **PEPA IN TAKTO KO**

Mokta jen am boktak ri-jikuul eo nejjim nan jikuul ilo Hawaii ej aikuj dredrelok men kein jen Takto eo an.

- TB Test eo an
- Pepa in Yellow Kaat ak takto ko jet
- Aikuj lolok takto eo an mokta jen an itok

Kakobaba, aolep kilaaj 7 ko rej aikuj in;

- Bok We Hepatitis B
- Bok We in Measles
- Bok uno in Bok ko

Elane ewor kajimwe jen Ra eo an Ajmour jouj im kenaanik tok nurse eo an school elane ewor kajitok.

## **Ri-Jikuul ro rej Itok jen bar Juon Jikuul**

Ri-jikuul ro rej emakit jen bar juon jikuul rej aikuj lelok juon pepa in kamol ke emoj aer emakit jen jikuul eo rar jikuul ie. Rej aikuj in bar boktok nan jikuul eo pepa kein einwot yellow card eo an, ripoot kaat eo an im pepa ko jet jen kar jikuul eo an.

## **OKTAK IN JIKIN JOKWE**

Elane ri-jikuul eo enaj ukot ak emakit jen jikin jokwe eo ej jokwe ie kio, ej aikuj in kojje laik tok obij eo an jikuul ilo ien eo emokaj tata. Elane enaj emamkit nan bar juon jikuul innem jikuul eo kar an enaj lelok juon an pepa in kamol ke ej emakit jen jikuul eo, enaj bareinwot lelok copy in pepa in takto ko an im pepa ko jet jen jikuul eo. Aolep men ko mweien jikuul eo im likjab ko an ippen jikuul rej aikuj in dredrelok mokta jen an emakit.

## **AWA in JIKUUL KO**

Lukkun awa in jikuul ko rej einwot in 7:55 jibon nan 2:00 elkin raelep aolep ran ijelokin wot ran in Wonje jikuul enaj bojrak ilo 12:30 elkin raelep. Jouj im jab kotlok tok ri-jikuul ro nejjimi mokta jen 7:15 jibon im jab kotlok aer bed elkin jikuul elane ejjelok ri-lale er ak kojje laik jen jikuul eo. Jabdre wot eo ejjab loor wawen in enaj wor kaje ko nane.

## **IEN**

Bed ilo ien class otemjej bwe renaj lale won eo ebed im won eo ejako. Bamle Court ejjab komman oktak elane kwonaj

bed ak jako jen class kein. Court eo ej kalimjek wot aorok in an juon ri-jikuul bed im jab jako jen juon kilaaj. Elane ri-jikuul eo eban bed ilo jikuul juon ran innem koroltok ri-jikuul eo kin juon note jen kwe ak takto eo kwalok melelein an jako jen jikuul. An ro rej bok eddoin juon ri-jikuul eddo eo nan lolorjake tok ri-jikuul eo nan jikin an jikuul aolep ien. Kottobar eo bwe juon ri-jikuul en jab jako jen jikuul elaplok jen 9 ran in jikuul ko ilo juon yio in jikuul. Jilu ran in jako ilo juon quarter en laptata.

- Elane ri-jikuul eo enaj bed ilo jimettan ran in jikuul innem jej watok ke ejjab jako jen jikuul.

- Jabdrewot ri-jikuul eo enaj jeblak nan moko mokta jen 11 awa jibon innem enaj maak ebjen (absent)!

- An ri-jikuul eo eddo nan kadedeiklok aolep katak ko ar jab buki ilo ran ko ar jab bed ilo

jikuul. Elane ri-jikuul eo enaj jolok jet ran ko jen an itok nan jikuul innem ro rej bok eddoin

remaron kir tok jikuul eo nan kajitok homework im jermal ko jet remenin aurok bwe ren moj.

Elkin 5 ran in jab jikuul, jikuul eo enaj jilkinwoj juon leta in kwalok ke ri-jikuul eo ear jako iumin 5 ran ko.

Elkin 10 ran in jab jikuul, jikuul eo enaj jilkinwoj juon leta in kwalok ke ri-jikuul eo ear jako iumin 10 ran ko, Kinmenin an jinen im jemen ajiri eo eddo in kir tok ri-kaki eo an ri-jikuul eo im kemeleleik ta unin an jab bed ilo jikuul.

Elkin 15 ran in an ri-jikuul eo jako jen jikuul, jikuul eo enaj jilkinwaj juon leta in kwalok ke ri-jikuul eo nejim ear jako jen 15 ran in jikuul ko. Naalehu Jikuul enaj kir tok jinen im jemen ajiri nan lale

ta eo emaron emon nan an ajiri eo itok nan jikuul aolep ien.

**Elkin an etal leta eo kein jilu nan moko ak ejjelok jabdrewot men jemaron kommane innem enaj etal juon leta nan jikin ekajet eo an baamle. An ro rej bok eddoin juon ri-jikuul kemeleleik ta unin an ri-jikuul eo jab bed ilo jikuul nan jikin ekajet eo an baamle ilo Hawaii in.**

Elane ri-jikuul eo elukkun naninmej im aikuj bed ilo jikin ajmour ko innem an ro rej bok eddoin juon ri-jikuul eo eddo in kojelaik tok jikuul eo kin wawen an ri-jikuul eo bed ilo jikin ejamour eo.

### RUMIJ

Bell eo jinoin tata ej jan ilo 7:55 jibon im bell in rumij eo ilo 8:00 awa jibon. Ri-jikuul eo aikuj boktok juon an pepa in rumij jen obij eo elane rejjab bed ilo kilaaj ilo 8 awa jibon. Emenin aikuj bwe ri-jikuul ro rej boktok pepa in rumij nan classroom eo elane renaj rumij jen 8:00 jibon. Aolep rumij ko renaj jeje ilo book.

### MELIM IN LIKIT JIKIN JIKUUL

Nan an ri-jikuul eo likit jikin jikuul eo ilo awa in jikuul jinen im jemen rej aikuj in komman juon an melim jen obij eo an jikuul. Melim in ej etal nan ri-kaki ro an ri-jikuul eo im renaj jain nan an driwojlok ri-jikuul eo nan eo ej bok eddoin. Pepa in aikuj bed wot ippen ri-jikuul eo ilo ien an jab jikuul nan un kein:

- Elane ri-jikuul eo en kar jeblak nan jikuul ak ejjanin dredrelok unin an kar jab bed ilo jikuul innem aikuj kir tok jikuul eo im kojelaiki.

## **KOTMENE KO AN NAALEHU** **JKUUL**

### **NUKNUK**

Emenin aikuj bwe juon ri-jikuul en korbab ilo an itok nan jikuul. Enin ej lajtrak in nuknuk ko ri-jikuul ro rejjab aikuj konaki tok nan jikuul:

Nuknuk ko enaj walok enbwinid kaki.  
Nuknuk ko rekileb jen yuk, hat band ,  
ankijeb ko.

Nuknuk ko elon naan ko renana ie  
Hat ko, ijjelokin wot hat ko jen jikin  
takto ko.

Shoe ko raitok lok jen 2 inj.

### **MEN KO EMO BOTOK NAN** **JIKUUL**

Kakien 90 emo boktok bakbok ak bu ko im bareinwot kein ikkure ko im men ko jet einwot:

Konajnaj ko, Hairspray  
Ejjelok mona ak dren ren itok nan jikuul  
( ijjelokin wot elane enaj melim jen  
jikuul nurse eo)

Ejjelok machine ko im kein ikkure ko  
jet.

Kein kojanjan ko  
Cell Phone ko rejjab aikuj kojerbali ilo  
awa in kilaaj. Jabdrewot eo ejjab  
loor karok in innem jinen im jemen  
ajiri eo remaron itok im bok  
telephone eo jen obij eo an jikuul.

### **MONEY**

Ri-jikuul ro rejjab aikuj boktok jeen  
(money ) ko relap nan jikuul. Remaron  
boktok wot tarin aer mona in jibon im  
raelep. Ijjelokin wot makitkit ko jet me  
rej aikuj in boktok nan jikuul.

### **KATAK KO**

Naalehu jikuul ej loor karok kein nan  
kokmanmanlok ejmour im katak ko.  
Karok kein rej jen eo edik nan eo elap.  
Mo ko an juon ri-jikuul

**Mo Ko:** Ire, koot, kojerbal kein ire ko,  
kakure men ko mweien jikuul, im men  
ko jet rejjab eman nan komani.

### **Mo ko jet (Class A & B)**

Ra eo an jikin jelalokjen ejjab kamo wot  
men ko renana ak enaj bareinwot wor  
ripoot ko renaj etal nan joko tellokier  
einwot:

jikin ekajet eo an ro ejjanin 18 aer yio,  
im ippen police ro.

Jabdrewot ri-jikuul eo ej suspend ak ebar  
jeblak tok nan jikuul eo ilo ien an  
suspend emaron bed ilo kalbuuj eo  
an kien.

Ewor an principal eo maron in jermal  
ippen ro renaj komman jorran iloan  
jikuul eo.

Enaj menin aurok bwe ro rej bok eddoin  
juon ri-jikuul ren konono ipen  
counselor eo an jikuul eo elane enaj  
wor kaje ko nan juon ri-jikuul.

Jabdrewot mo ko renaj walok ion bus eo  
enaj laplok kaje ko renaj walok.

### **KEIN IRE**

Kein Ire: Jabdrewot ri-jikuul eo enaj lon  
an kein ire ko rokautata enaj bojtrak an  
jikuul iumin juon yio.

Kein Ire ko einwot: bakbok ko, dren ko  
renana, drug ko. Jabdrewot ri-jikuul eo  
enaj walok etan ilo men kein enaj  
suspend iumin 90 ran in jikuul ko.

### **Mo ko jet (Class C)**

Ra in ej kamo men kein: Jolok awa in  
kilaaj, driwojlok jen campus eo ilo an  
ejjelok en ejela kake, kobatata, chew  
beetle nut im Copenhagen ko.

### **Mo ko jet (Class D)**

Jikuul eo ear kamo kommane men kein:

- Naan ko rejjab emon
- Lamoj ilo ien kilaaj ak ilo ibelakin kilaaj ko
- Bedbajok ilo joko emoj kamoiki ak mon kebojak ko
- Jabdrewot makitkit ko remaron menin kakure ien kilaaj ko ak kakure yuk make ak ro jet.

### **KAJE KO**

Counseling

Kalbuj ilo kilaaj

Suspend

Jerbal ippen ri-karreo ro an jikuul elane enaj emakit jen kilaaj eo an.

Kojeblak men ko ear kakuri.

Ri-Jikuul ro ilo Naalehu School rej aikuj in loor wawen ko 5 emoj karoki nan jabdrewot ri-jikuul.

Ronjake im loor aolep wawen ko emoj lelok nan er.

Bojak nan kilaaj aolep ran kin kein jikuul ko im homework ko emoj lelok nan er

Emoj kamo keroro ijelokin wot ne elon melim jen ri-kaki ro

Likit peim, neem na ijoko ekkar bwe ren bed ie.

Kwalok am kautej ri-kaki ro am, kwemake im aolep ro jet ilo aolep ien.

### **KILA AJ KO/KATAK KO**

Ri-poot kaat ko rej iwoj emen alen ilo juon yio. Rej driwojlok 10 ran elkin 1 quarter. Ien bok melele ko an jinen im jemen ri-jikuul ro ej komman ilo quarter eo jinoin tata ilo October. Ri-poot kaat eo eliktata enaj mail nan jinen im jemen elane ejjab innem ri-jikuul eo emaron boke jen obij eo an jikuul ilo ien summer

ko.

### **KILA AJ 8**

Ri-jikuul eo aikuj tobar 4 kilaaj ko nan an etal nan kilaaj 8. Nan am driwojlok jen kilaaj 8 kwoj aikuj bwe kwon pass e English eo an kilaaj 7 im 9, Math, Social Studies, juon yio in Science im 2 kilaaj ko kwoj make kaleti. Jouj im lolok counselor eo ne elon am kajitok.

Ewor juon kilen katak eo ej kwalok kadkadin am katak. Menin ej kwalok eowi jonan am melele im maron jela katak ko ri-kaki ro rej lewoj.

Ri-katakin ro rej kwalok ke emenin aurok bwe juon ri-jikuul en bed wot ilo kilaaj eo an elane ejjab emon an katak ilo juon yio. Menin elap kinke ajiri eo emaron kar jab bed ilo Kindergarten ak kilaaj 1. Mekarta, emaron lelok nan jabdrewot ri-jikuul rot ne me eben aer jela katak ko elon wawen ko nan kalaplok jela ko ipper. Elane ri-jikuul eo eben an tobar katak ko im ri-kaki eo ejela ke emenin aurok bwe en bed wot ilo kilaaj eo innem men kein rej aikuj in dredrelok:

Jemlokin quarter eo muktata ri-kaki eo ej aikuj in kojje laik jinen ak jemen ajiri eo kin wawen eo enaj walok nan ri-jikuul eo.

Enaj wor juon ien konono ippen jinen im jemen ri-jikuul eo kin wawen an katak.

Ilo January Jikuul eo enaj komman juon ien an etale wawen an ri-jikuul eo katak.

Ilo April enaj wor juon ien an jinen im jemen ri-jikuul eo bed ippen ri-kaki eo im juon committee nan lale ta tobrak in an ri-jikuul eo katak. Elane emaron etal nan kilaaj ko ilon ak jab. Aolep pepa renaj dredrelok ilo

kwelok in nan an committee in ej kommane jokalet eo.

### **RI-LOTOK**

Jabdrewot ri-lotok rej aikuj in bed ilo obje eo mokta nan an aer komman melim in lotok. Jabdrewot eo ej lomnak in lotok classroom ko rej aikuj in kojelaik ri-kaki ro mokta nan an aer komman aer ien lotok classroom ko. Ri-lotok ro rej aikuj sign in im out ilo obje eo mokta im elkin aer lotok. Jabdrewot ri-jikuul ro jen jikuul ko jet rejjab aikuj itok nan campus eo elane ejjelok melim jen obje eo an jikuul.

### **MELIM**

Juon RI-Jikuul aikuj in lon juon an melim ilo ien an itoitak ikotan awa in kilaaj ko.

### **JKIN IKKURE EO**

Kajojo kilaaj ewor jikin aer ikkure ilo ien aer kakije im rej aikuj in loor wot ia ko rej aikuj in bed ie. Kein ikkure ko renaj buki jen classroom ko aer. **Ejjelok kein ikkure en itok jen moko.** Kein ikkure ko emoj kommani einwot kein jikaat ko rej nan PreK-kilaaj 2 wot ilo ien aer kakije im jab mokta jen kilaaj ko aer. **Jabdrewot eo eban loor karok kein innem eban bed ilo ien kakije.**

**Ej aikuj bwe en konak shoes ko an ilo ien kakije ko!**

### **MONA KO KIJEN RI-JIKUUL**

#### **AWA IN MONA**

Mona in Jibon ilo 7:15am-7:45am.  
Mona in jibon eban etal elkin 7:50 jibon ijjelokin wot ne e rumij bus eo. Elane ri-jikuul eo e rumij im ejjab maron kola ilo mon mona eo innem emaron kola ilo obje eo.

Ri-jikuul rot ne ejjab maron mona jabdrewot mona ej aikuj in boktok juon pepa in kamol jen takto eo an ilo week ne jinoin jikuul.

### **WONEN MONA**

Aolep ri-jikuul rej aikuj lon aer account in mona nan wia mona in jibon im raelep. Nan ro rej kola wonen mona ej \$.35 cent mona in jibon im \$1.25 mona in raelep. \$.20 nan ro rej bed ilo program in driklok wonen kijer. Ilo ien makitkit ko an jikuul eo, jinen im jemen ajiri eo rej rauinene nan mona in raelep ipen ri-jikuul eo.

Wonen mona ko kijer rito ej \$4.00 mona in raelep im \$1.50 wonen mona in jibon. Elane ri-jikuul eo ekonan bar juon kijer mona in raelep innem enaj kola \$4.00.

**Enaj etal juon ticket in mona nan juon ri-jikuul im jabdrewot eo enaj jako ticket eo an enaj kola \$5.00 bwe en maron bar etal juon ticket nane.**

Aolep mona rej aikuj in kola mokta jen am buki. Kwomaron kola kin check ak cash ko nan ri-jerbal eo ilo mon mona ro. Jabdrewot ri-jikuul rej aikuj bwe en wor wot koban account ko aer, enaj ejjelok money naj boke ilo ion line eo. Ej aikuj bwe en kola mokta jen an ri-jikuul eo itok nan line in mona eo. Karok ko an Ra eo an Jikin Jelalokjen ej komelet bwe 5 wot mona ren driwojlok nan juon ri-jikuul elane ejjanin kola wonen mona eo an. Ri-jikuul ro remaron boktok kijeer elane emoj aer tobar jonan in \$6.25 likjak in mona. (Tarin 5 Mona)

### **RI-JIBAN ILO MON MONA EO**

Elon Ri-jikuul ro ilo kilaaj 4-7 renaj jiban ri-jerbal ro ilo mon mona eo serve e mona ko kijer ri-jikuul ro.

## **DRIKLOK IN WONEN MONA AK EJJELOK WONEN MONA**

Ewor juon application eo jabdrewot remaron kanne nan lale emaron ke ejjelok wonen mona an ajiri eo elane jab innem emaron ke driklok wonen mona ko kijen. Bwe kwon maron tobar wawen in ej enaj walok jen wonen ko wonen ri-jerbal ro ilo juon kabujuknen ak jonan money ko rej kwalok ilo juon alon.

**Application in ej aikuj in komman ilo aolep jinoin juon jikuul yio.**

**Jabdrewot ri-jikuul eo elon an likjab ikijien mona ej aikuj in jolok mokta jen an itok card in mona eo an.** Kajojo baamle remaron kanne application in jabdrewot ien elon oktak ko ilo wonen ak lonlok in armej ilo moko.

Mona ko an juon alon renaj bed ilo website eo an school:  
<http://naalehul.k12.hi.us>

## **JIBAN KO NAN RI-JIKUUL**

### **AJMOUR**

Mon takto eo an jikuul eo ej bellok 8:00 jibon im kilok ilo 2:30 raelep. Jabdrewot ri-jikuul eo ej aikuj drak uno ko ilo juon ran ej aikuj in kojjeleak tok nurse eo an jikuul nan an lolorjake. Ro rej bok eddoin juon ri-jikuul rej aikuj boktok uno ko nan nurse eo ippen tok juon pepa in komelele jen takto eo an.

**Emenin aorok bwe jinen im jemen ajiri ro kab takto ro aer en wor number in telephone eo an nurse eo nan aer maron bok melele ippen dron.**

### **KIJ**

Jouj im lale ajiri eo nejim bwe en ejjelok kij in bar ipper. Kinke elukkun kabobo kemij kajitok bwe kwon bok am ien etal

boran ri-jikuul eo nejim kin kij bwe ro jet ren jab maron bo.

### **LIBRARY**

Library eo an jikuul ej belok 7:30 am nan 2:30 PM bareinwot ien kakije in jibon kab ien kakije ko ilo awa in mona ko aer. Ri-jikuul ro renaj loor wot karok ko 5 an jikuul in im remaron kadriwoj nan moko. Jabdrewot ri-jikuul emoj lelok nan e library #, number in ej jerbal einwot library card ko. Jouj im korol tok book ko ilo ien eo emoj karoke bwe en jeblak. Ri-jikuul ro rej aikuj clear e likjab ko aer ne ejako, e jorran book ko rar kadriwoji im kojerbali mokta jen an jemlok juon jikuul yio.

### **BUS**

Elon waan ektak ri-jikuul nan mon jikuul eo im kojeblak nan jikin an jokwe eo an. Ra eo an jikin jelalokjen eo ej aikuj bwe aolep ro rej iuwe ion bus kein rej aikuj in kanne juon application in iuwe. Kwomaron kola ilo juon alon, juon quarter ak juon yio. \$.35 cent wonen am iuwe ilo juon ran. Ri-jikuul ro rej aikuj komman im kojbarok bus pass ko aer bwe ren maron iuwe ilo bus kein. Enaj iwoj juon temporary pass ijokwe enaj iwoj wot lukkun pass eo. Ro renaj iuwe lo bus kein rej aikuj kwalok pass ko aer mokta jen aer iuwe. \$5.00 wonen juon pass elane enaj jako. Jab kola nan driver ro ak kanne juon application im lelok nan obj eo. Ewor kakien ko nan iuwe ilo bus kein im rej aikuj lori:

Ukok Bus ejjab melim.

Jinen im jemen ri-jikuul eo ej aikuj komman karok elane ri-jikuul ro reban iuwe ak to ilo lukkun joko ekkar bwe en kar iuwe im to ie. Ri-Jikuul ro rej aikuj letok melim jen ro rej bok eddoin juon ri-jikuul elane ri-

jikuul eo eban iuwe ilo bus eo ilo elkin raelep.

**Emoj kaben kakien kein einwot an maron wor jorran nan ri-jikuul ilo aer makitkit ilo ien an jikuul bus eo emakit.**

### **INSURANCE(JIKUUL)**

Aolep ri-jikuul rej aikuj bwe en wor aer insurance in takto. Ilo jinoin juon jikuul yio kajojo ri-jikuul enaj wor aer application in insurance. Ro ejjelok aer an ro rej bok eddoin juon ri-jikuul eddo in kane im jilkinlok nan ijoko tellokier company eo an insurance eo enaj kojelaik tok jikuul eo kin insurance eo an. **JABDREWOT RI-JIKUUL EO EJJELOK AN INSURANCE REJJAB MARON IUWE ILO FIELD TRIP KO AN CLASS KO AER.**

### **LOCKERS**

Kilaaj 7 im 8 enaj wor aer Locker. Jabdrewot eo ekonan juon an ej aikuj kojelaik ri-kaki eo an. Ri-jikuul ro rej aikuj boktok aer make lock nan lock e locker ko aer. Jikuul in eban eddo kin jabdrewot jermal eo enaj jako jen juon locker, an ri-jikuul eo make eddo. Ro rej lomnak in ebok aer locker rej aikuj loor wawen kein:

- Kojermal locker kein mokta jen jikuul, 5 minute ilo ien kakije, ien mona in ralep im elkin jikuul. Kojermal locker kein ilo ien kilaaj ej aikuj wor melim jen ro ilo obje eo ak ne ejjab ri-kaki ro aer.
- Jab bed bajok turin locker ko
- Ej aikuj wor juon am lock bwe en wor am locker.
- Juon ri-jikuul juon locker.
- Kakure locker ko an ri-jikuul ro jet enaj komman bwe en ejjelok am locker.
- Locker kein nan book im kein jikuul

wot.

-Karreoik locker eo am.

Obije eo eban eddo kin jabdrewot jermal ko renaj jako jen locker kein. Jabdrewot eo ejjab loor karok kein innem eban wor an locker ak enaj jako locker eo an.

### **PLANNERS**

Aolep ri-jikuul naj wor juon aer planner book nan kwalok homework im ta ko rej aikuj in dredrelok. An jinen im jemen ajiri eo eddo nan etal planner kein im lale ta ko ajiri ro rej aikuj kommani. \$6.00 wonen juon planner book elane enaj jako.

### **MAIL KO AN MANDRE**

Aolep MANDRE ri-jikuul eo nejim enaj bokwoj juon envelope yellow. Koban envelope in ej aolep jermal ko aer ilo kilaaj. Enaj bareinwot wor komelele ko jen ri-kaki ro aer. Jouj im jaini elane emoj am loi im bar kojeblake nan jikuul eo. Kwomaron je ta eo kwoj konan nan ri-kaki ro im bar kojeblake tok envelope in.

### **JIBAN JEN JINEN IM JEMEN RI-JIKUUL RO**

Obije eo ikotan jinen im jemen ri-jikuul eo kab jikuul eo ej jermal einwot in, Read nan ri-jikuul ro ilo juon alen ilo juon alon, volunteer ilo jikuul eo, jiban ilo Jikin ejmour eo an jikuul. Elane ewor am kajitok kebak PCNC, ilo 939-2413.

### **DROULUL AN RI-JIKUUL IM JINEN IM JEMEN IM RI-KAKI RO**

PTSA ej juon droulul in jinen im jemen ro rej bok eddoin ri-jikuul ro nan jiban ilo wawen ko jikuul eo emaron aikuj jiban ko ie. Remaron komman kobajet ko nan jiban kokmanmanlok jikin ikkure ko an ajiri ro, jiban ro ejjelok aer

insurance kanne pepa ko rejimwe im jejet. Ro remonono in bed ilo droululin rej rauinene. Jouj im kir tok obj eo an jikuul elane ewor am kajitok kin droulul in. Ilo kar 2009-2010 jikuul yio eo ear ejjelok makitkit ko droulul in ear tobar, jej kajjeon bwe jen komman jet oktak ko ilo yio in 2009-20010.

### **SCHOOL COMMUNITY COUNCIL**

Droulul in ej nan share an dron lomnak kin wawen ad maron kokmanmanlok ta ko ri-jikuul ro remaron tobari ilo aer jikuul. Droulul in ej jiban kabilok principal eo, bareinwot emaron kommani jokalet ko jet an jikuul. Kwelok ko rej komman juon alen ilo juon alon im ro uan rej kalet ro uan droulul in, ijjelokin wot principal eo ej automatic bed ilo droulul in.

### **IDRIN/KILOK**

Jikuul eo enaj kilok elane enaj wor Idrin ko einwot an jab emon mejatoto im enaj lon kojjele ko jen radio ko. Ilo ien ko me ejjab aikuj kar kilok jikuul innem ro ewor etaer ilo list in Idrin eo.

### **IDRIN**

Jikuul eo ewor jet an plan ko nan ien idrin otemjej. Ri-kaki im ri-jikuul ro renaj katak plan ko nan ien idrin ko einwot, ne enaj wor kijeek, earthquake ko. Jikuul in ejjab bed ilo tsunami zone ak joko ewor no ko relap kin menin jejab aikuj katak men kein.